

# HUTTON LE HOLE PARISH COUNCIL

**Minutes of the Ordinary Meeting** held on 15<sup>th</sup> April 2025 at 7.30pm in Hutton le Hole Village Hall.

Present: Cllrs S Bentley (Chair), J Thompson, D Dangerfield, and A-M Benson (Clerk)

There were two members of the public present.

## 1) Non-attendance of Councillors

- a) To receive and note apologies from Councillors unable to attend the meeting. **RESOLVED:** Apologies received from Cllr Shephard, and belatedly Cllr Fudge.
- b) To consider reasons for absence provided by Councillors and if felt relevant resolve to accept. **RESOLVED:** to accept the reasons for absence.

## 2) To note any declarations of interest

- a) Dispensation requests. **Noted:** None requested.
- b) Declarations of Interest. **Noted:** None declared.

## 3) Previous Minutes

- a) Approval of Minutes **RESOLVED:** Minutes of the meeting held on 18th March 2025 were approved and signed by the Chair.
- b) Matters Arising. TBS funding for dry stone wall maintenance: Clerk confirmed this funding is aimed at farmers and landowners. **RESOLVED:** No further action.

## 4) Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda (Maximum 3 mins each).

Two members of the public attended in relation to the planning application NYM/2025/0063. The points raised included: support for the removal of the asbestos site and current building; both the proposed buildings are considerably larger than previously; access to site is only wide enough for cars not trucks; asbestos removal needing to be fully licensed and regulated to prevent escaping of fibres into the village; there is no additional drainage in the plans, despite localised flooding; new plans show 8 windows overlooking them, when previously there were none; can it be stipulated as a primary dwelling, in line with local planning strategy; not in keeping with the village.

## 5) PLANNING

To consider any Planning Applications/Decisions received from NYMNPA.

**Re:** NYM/2025/0063. Site address: Beck Garth, Hutton le Hole

When the Council previously considered this matter, no local residents had seen the plans or details. **RESOLVED:** In light of this the Council decided to add comments to their reply to the Planning officer, stating that the appropriate bodies and agencies should ensure the proper processes and regulations are followed, in particular regarding access to the site and parking on West Side Road, and ensuring the build is in keeping with the village.

## 6) VILLAGE

- a) *To receive a report from Cllr Dangerfield regarding work undertaken by the Caretaker since the last meeting.* Cllr Dangerfield reported on work undertaken in the last month.

- b) *To receive comments from councillors regarding work completed since the last meeting and to consider requests for specific items over the next month.* Caretaker to look at where parking signs can be used to best effect, and also undertaking repairs and maintenance of birdsmouth fencing at southern area **RESOLVED**: Cllr Dangerfield to discuss with him regarding signs.
- c) The Memorial Tree has been purchased and planted and continues to be watered.
- d) To update on a walk-around with NYMNPA re footpath work. **RESOLVED**: Clerk to chase up about a meet with NYMNPA Rangers.
- e) Litter bins. Cllr Dangerfield met with Joe from NYC and advised that the life of the current bins in the village have expired, even the metal is corroded. However, the Parish Council cannot afford to replace the bins, due to high number and cost. Suggestion of asking visitors to take their rubbish home with them instead. **RESOLVED**: The Council to discuss with NYMNPA.
- f) To note the contribution (£500) kindly provided by George Wynn-Darley (GDW) towards the cost of (Dry stone) Wall maintenance repairs within the Village over the last two years. Noted and thanks sent to GDW.
- g) Concrete bench slabs. Cllr Dangerfield discussed with caretaker regarding GDW suggestion of gravel instead. **RESOLVED**: Cllr Dangerfield to ask Caretaker to trial this.

## 7) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the last meeting.
  - b) To receive and agree the Bank reconciliation to Year-end of 2024-25
  - c) To receive the Budget vs Actual to Year-end 2024-25 and revised Budget for 2025-26
  - d) To confirm the appointment of Internal Auditors for the Financial Year 2024-25
- RESOLVED**: All items were agreed and approved, and Smailes Goldie were confirmed as the auditors for the Parish Council.

## 8) Annual Risk Assessment of Council Assets

*To update on the carrying out of the Annual Risk Assessment and decide what actions to take next.* **RESOLVED**: Clerk to liaise with Cllr Fudge regarding outstanding matters.

## 9) Village Maintenance Contract & NYMNPA Grant

*To receive an update on the Caretaker contract in 2025-26 and funding beyond.*

Cllr Dangerfield met with Caretaker today and the contract is now signed. Phil is going to invoice the clerk when each area is complete, and councillors can then verify and agree the payment.

NYMNPA Caretaker grant will cease in 2025-26, with a detrimental effect on the Council's finances. A new grant process will be announced this year, but likely to want grant work that aligns with their statutory purposes, rather than a block caretaker grant. Councillors discussed that Hutton le Hole does meet most of the aligned purposes, especially public enjoyment of area and a place of health and well-being. **RESOLVED**: The Council to request a meeting with Joel Brookfield, Director of Recreation and Wellbeing at NYMNPA. Cllr Dangerfield to draft a request and invite the Rangers also.

## 10) Speed Calming measures

To update on Speed calming measures and decide whether to take any action. **RESOLVED**: Clerk to chase up a response.

## 11) Information from and questions to the Chair None

## 12) Information from and questions to the Clerk None

**13) To notify the Clerk of any items for agenda of the next Parish Meeting** Unresolved issues from this meeting.

**14) To consider the exclusion of members of the Public for item 15. Noted:** No public present at this point of the meeting to exclude.

**15) Staffing Matters**

The Council noted the resignation of the Clerk, effective the end of May 2025.

**RESOLVED:** Recruitment advert to be published. Closing date of 11th May, with interviews possibly scheduled for w/c 19<sup>th</sup> May.

**16) Dates of Next Meetings**

**13<sup>th</sup> May 2025 – Annual Parish Meeting at 6.30pm**

**13<sup>th</sup> May 2025 – Annual Parish Council Meeting at 7.00pm**

**13<sup>th</sup> May 2025 – Ordinary Parish Council Meeting at 7.30pm**

**all at Hutton le Hole Village Hall (Main Hall).**

**RESOLVED:** Clerk to check availability of all Councillors for 13<sup>th</sup> May, and if necessary to re-arrange, to ensure quoracy.

Meeting closed at 9pm

**Approved by Council and signed by the Chair** ..... (signed)

..... (date)

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