

Dear Councillors,

You are summoned to attend an ordinary Meeting of the Hutton le Hole Parish Council commencing at 7.30pm on **Tuesday 18th March 2025** in Hutton le Hole Village Hall.



A-M Benson Clerk

Supporting Documents

Draft Minutes 18th Feb 2025
Budget vs Actual Mar 2025
Bank Reconciliation Mar 2025
Sexual Harassment Policy

AGENDA

1) Non-attendance of Councillors

- a) To receive and note apologies from Councillors unable to attend the meeting.
- b) To consider reasons for absence provided by Councillors and if felt relevant resolve to accept.

2) To note any declarations of interest

- a) To approve dispensation requests.
- b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

3) Previous Minutes

- a) To approve the minutes of the Meetings held on 18th Feb 2025.
- b) To consider matters arising not covered elsewhere on the Agenda.

4) Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda. (Maximum 3 mins)

5) PLANNING

To consider any Planning Applications/Decisions received from NYMNPA.

Reference: NYM/2025/0063. Site address: Beck Garth, Hutton le Hole
Application for demolition of existing dwelling and garage and construction of replacement dwelling with detached double garage with solar panels to roof and associated landscaping works at Beck Garth, Hutton le Hole.

6) VILLAGE

- a) To receive a report from Cllr Dangerfield regarding work undertaken by the Caretaker since the last meeting.
- b) To receive comments from councillors regarding work completed since the last meeting and to consider requests for specific items over the next month.
- c) To update on the replanting of the Memorial Tree
- d) To update on a walk-around with NYMNPA re footpath work
- e) To update on changing the litter bins within the village, to accommodate larger and easier to maintain bins.
- f) To update on the cost of the Wall maintenance repairs within the Village this year and decide what action to take.

- g) To update on the condition of the concrete slabs for benches within the Village and decide what action to take.

7) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year.
- b) To receive and agree the Bank reconciliation of February 2025
- c) No payment schedule as no payments made since last meeting.
- d) To receive an update on Financial Regulations situation
- e) To consider any alternative sources of funding or cost savings

8) Annual Risk Assessment of Council Assets

To update on the carrying out of the Annual Risk Assessment and decide what actions to take next.

9) Annual Appraisal and Salary Review Clerk

To consider and appraise the work of the Parish Clerk and Responsible Financial Officer over the last year and consider any Salary Review.

10) Village Maintenance Contract

To receive an update on the contract and preparation for work in 2025-26.

11) Sexual Harassment Policy

To review and adopt a Sexual Harassment policy for Hutton le Hole Parish Council

12) Speed Calming measures

To update on Speed calming measures and decide whether to take any action.

13) Information from and questions to the Chair

14) Information from and questions to the Clerk

15) To notify the Clerk of any items for agenda of the next Parish Meeting

16) Dates of Meetings

To consider and decide the dates of meetings for 2025-26, including the Annual parish Meeting and the Annual Parish Council meeting.

Proposed (all 2nd Tuesdays):

8 th April 2025	Annual Parish meeting at 7.00pm
8 th April	Ordinary Parish Council meeting at 7.30pm
13 th May	Annual Parish Council Meeting at 7.00pm
13 th May	Ordinary Parish Council meeting at 7.30pm
10 th June	Parish Council meeting at 7.30pm
9 th Sept	Parish Council meeting at 7.30pm
11 th Oct	Parish Council meeting at 7.30pm
10 th Feb 2026	Parish Council meeting at 7.30pm
10 th March	Parish Council meeting at 7.30pm
14 th April	Annual Parish meeting at 7.00pm
14 th April	Ordinary Parish Council meeting at 7.30pm

Date of next Meeting: 8th April 2025 – Annual Parish Meeting at 7.00pm at Hutton le Hole Village Hall.

Members of the public wishing to attend should contact the Clerk, if possible, before the meeting. Email: clerk@huttonlehole.org.uk or phone (or text) 07459 101188.