

Dear Councillors,

You are summoned to attend an ordinary Meeting of the Parish Council commencing at 7.30pm on **Tuesday 18th February 2025** in Hutton le Hole Village Hall.



A-M Benson Clerk

Supporting Documents

Income/Expenditure & Bank Reconciliation.

Draft Minutes 26th Nov 2024

Budget vs Actual Feb 2025

Bank Reconciliation Feb 2025

Schedule of Payments Feb 2025

The business to be transacted at the meeting is noted below.

Ratified updates Public Bodies (Admissions to Meetings) 1960 apply to this meeting.

AGENDA

1) Non-attendance of Councillors

- a) To receive and note apologies from Councillors unable to attend the meeting.
- b) To consider reasons for absence provided by Councillors and if felt relevant resolve to accept.

2) To note any declarations of interest

- a) To approve dispensation requests.
- b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

3) Previous Minutes

- a) To approve the minutes of the Meetings held on 26th Nov 2024.
- b) To consider matters arising not covered elsewhere on the Agenda.

4) Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda. (Maximum 3 mins)

5) PLANNING

To consider any Planning Applications/Decisions received from NYMNPA.

No applications or decisions received

Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design & Patents Act 1988.

Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.

6) VILLAGE

- a) To receive a report from Cllr Dangerfield regarding work undertaken by the Caretaker since the last meeting.
- b) To receive comments from councillors regarding work completed since the last meeting and to consider requests for specific items over the next month.
- c) To consider what actions to take regarding the replanting of the Memorial Tree
- d) To consider changing the litter bins within the village, to accommodate larger and easier to maintain bins.

- e) To consider the cost of the Wall maintenance repairs within the Village this year and decide what action to take.
- f) To consider the condition of the concrete slabs for benches within the Village and decide what action to take.

7) NYC Grass Cutting Payment

To consider the offer from NYC to pay the Parish Council £184.78 to cut the required areas of grass within the Village for 2025-26

8) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year.
- b) To receive and agree the Bank reconciliation of February 2025
- c) To receive and agree the Payment Schedule February 2025
- d) To receive an update on the Internet Banking situation
- e) To consider ending the Payroll services currently used to save costs

9) Annual Risk Assessment of Council Assets

To consider the carrying out of the Annual Risk Assessment and decide what actions to take next.

10) Village Maintenance Contract tender

- a) To consider the applications submitted for this tender exercise
- b) To consider the email from Andrew Johnson regarding grass cutting
- c) To decide which, if any tenders, to accept, and actions to be taken thereafter.

11) Speed Calming measures

To consider the issues raised in the Village Maintenance survey and decide whether to take any action.

12) Information from and questions to the Chair:

13) Information from the Clerk:

- a) Information regarding online banking

14) To notify the Clerk of any items for agenda of the next Parish Meeting

15) Dates of Meetings

To consider and decide the dates of meetings for 2025-26, including the Annual parish Meeting and the Annual parish Council meeting.

Meeting closed at:

Date of next Meeting: **11th March 2025 at 7.30pm at Hutton le Hole Village Hall.**

Members of the public wishing to attend should contact the Clerk before the meeting if possible. clerk@huttonlehole.org.uk