

Dear Councillors,

You are summoned to attend an ordinary Meeting of Hutton-le-Hole Parish Council commencing at 7.30pm on Tuesday 26th November 2024 in Hutton le Hole Village Hall.

 A-M Benson Clerk 20 Nov 2024

Supporting Documents

Draft Minutes 8th Oct 2024

Income/Expenditure & Bank Reconciliation.

Financial Forecast Document 2024-2027 (to be finalised and sent shortly)

Village Maintenance Survey Collation

The business to be transacted at the meeting is noted below.

Ratified updates Public Bodies (Admissions to Meetings) 1960 apply to this meeting.

AGENDA

1) Non-attendance of Councillors

- a) To receive and note apologies from Councillors unable to attend the meeting.
- b) To consider reasons for absence provided by Councillors and if felt relevant resolve to accept.

2) To note any declarations of interest

- a) To approve dispensation requests.
- b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

3) Previous Minutes

- a) To approve the minutes of the Meetings held on 8th Oct 2024.
- b) To consider matters arising not covered elsewhere on the agenda.

4) Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda. (Maximum 3 mins)

5) To consider the exclusion of members of the Public for 8c item on the agenda

6) PLANNING

To consider any Planning Applications/Decisions received from NYMNPA.

NYM/2024/0766 - Site address: Beck Garth, Hutton le Hole, North Yorkshire, YO62 6UD

Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design & Patents Act 1988.

Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.

7) VILLAGE

- a) To receive and consider the results of the Village Maintenance Survey
- b) To receive a report from Cllr Dangerfield regarding work undertaken by the Caretaker since the last meeting.

- c) To receive comments from councillors regarding work completed since the last meeting and to consider requests for specific items over the next month
- d) To receive an update from Cllr Dangerfield and the Clerk regarding the ownership of the 'Beehive' Bins.

8) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year.
- b) Payments issued at/outside the meeting since October.

i) Clerk Salary costs (Jul-Sept 2024)	08/10/2024 Cheq. 688
ii) Caretaker Costs (Sept)	£224.00 08/10/2024 Cheq. 689
iii) Zurich Insurance (Annual)	£304.00 15/10/2024 BACS
iv) R Bentley	£96.00 13/11/2024 Cheq. 690
v) R Poppy Wreath	£22.25 25/11/2024 Cheq. 691
vi) Caretaker Costs (Oct)	£182.00 25/11/2024 Cheq. 691
vii) YLCA New Councillor Training	£35.20 25/11/2024 Cheq. 693
- c) To consider the following matters (Clerk to excuse herself during these matters):
 - i) Working from Home payment for Clerk
 - ii) NALC 2024-25 pay agreement

9) Budget and Precept setting

To consider the Budget Forecasting & Precept report from the Clerk and to approve the precept amount for submission to the relevant authority by the required deadline (31st December 2024).

10) Caretaker Contract Tendering

To approve the Caretaker contract tendering process to conclude before March 2025.

11) Sexual Harassment Policy

To approve a Sexual Harassment Policy for Hutton-le-Hole Parish Council.

12) To consider the issue of Parking Signs within the Village

13) To consider the Invite to the Royal Garden Party

14) Information from and questions to the Chair:

- a) To receive a report on YLCA Ryedale Branch meeting

15) To notify the Clerk of any items for agenda of the next Parish Meeting

16) Date of next Meeting: 11th February 2025 at Hutton le Hole Village Hall at 7.30pm

Meeting closed at:

Members of the public wishing to attend should contact the Clerk before the meeting, if possible. clerk@huttonlehole.org.uk