

HUTTON LE HOLE PARISH COUNCIL

Minutes of the Ordinary Meeting held on Tuesday 10 September 2024 at 7.30pm in Hutton le Hole Village Hall.

Present: Cllrs S Bentley (Chair), J Thompson, D Dangerfield, and A-M Benson (Clerk)

- 1) **Apologies** Cllr Shephard gave his apologies and the reason for absence was accepted and approved
- 2) **Declarations of Interest** None
- 3) **Minutes** of the Parish Council Meetings held on 11 and 19 June 2024 were approved and signed by the Chair
- 4) **Public Session** - No members of the public present.
- 5) **PLANNING** - NYM/2024/0552 – no objections were raised to this application.
- 6) **VILLAGE**
 - a) Cllr Dangerfield gave a report about the work undertaken by the Caretaker since the last meeting: the painting is all finished; grass cutting has now slowed down due to change in weather; keeping on top of litter; and next project is white railings overlooking beck.
 - b) No comments from councillors regarding work completed.
 - c) Cllr Bentley reported on the parishioner who was raising concerns regarding the upkeep of the Village. Cllr Bentley met with the parishioner and explained some of the issues the village faces.
 - d) Cllr Dangerfield outlined the cost from this last year for the various work around the Village. Grass cutting fencing and painting have been the highest costs. It was proposed that a letter of consultation be sent to all residents to ask if they have different priorities. It was also proposed to get residents views on the re-introduction of sheep to the Village.

Resolved: Letter to be sent out via Village newsletter, with replies returned to the Clerk before 31st October.

7) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year. (Circulated with Agenda)
- b) The following cheques were approved (and where necessary signed)
 - i) Caretaker (June) 01/07/2024 Cheq. 679 £826.00
 - ii) Clerk's expenses 05/07/2024 Cheq. 682 £69.89
 - iii) Quarterly Payroll Fee 15/07/2024 Cheq. 683 £105.00
 - iv) Annual Audit Fees 19/07/2024 Cheq. 684 £168.00
 - v) Caretaker (July) 06/08/2024 Cheq. 685 £686.00

Resolved: That the Clerk provide a long-term financial forecast for the next meeting, so Councillors can consider any changes in precept.

8) CO-OPTION PROCESS

The Council considered the response to the co-option notice.

Resolved: to co-opt Jonathan Fudge to be a Councillor for Hutton le Hole Parish Council. Clerk to contact him regarding relevant paperwork and meeting up.

9) NUMBER OF COUNCILLORS ON PARISH COUNCIL

Council considered the response from YLCA on increasing the number of Councillors for Hutton le Hole Parish Council.

Resolved: Clerk to investigate work involved and likelihood of acceptance for October meeting

10) CARETAKER CONTRACT

The Caretaker Contract expires on 30th September 2024. Council considered what the next steps were.

Resolved: Council agreed to extend the Caretaker contract until 31st March 2025, on the same basis as currently, if the Caretaker is willing. The contract will then be re-tendered in early 2025 to commence 1st April 2025. Cllr Dangerfield to speak to the Caretaker, and Clerk to draw up extension contract, ensure insurance is current, and draw up timetable for procurement to October Parish Council meeting.

11) Information from and questions to the Chair:

Cllr Bentley reported on possible changes to NYMPA Contribution to Caretaker Costs. The Council should know the outcome of this year’s application by 7th October. It was noted that the Beehive bins cost a lot to repair and maintain. These bins are not a Parish Council asset.

Resolved: Cllr Dangerfield to contact Lucas (Commercial Manager at NYMPA) about a meeting re the bins.

Clerk to contact NYC to find out who owns the wooden bins and what if larger internal bins are required.

Clerk to contact NYMPA to set up a meeting between Cllrs Bentley and Dangerfield and the appropriate NYMPA representative(s) before the November Parish Council meeting to discuss due to implications on Parish Council 2025/26 budget if funding is likely to be changed or even withdrawn.

12) Information from the Clerk:

a) Covered in item 11.

b) The Clerk confirmed the Banking changes had been made, and as per resolution at last council meeting, Clerk to now initiate internet banking.

Meeting closed at 8.25pm

The next Parish Council meeting to take place on 8th October 2024 at 7.30pm at Hutton le Hole Village Hall.

Approved by Council and signed by the Chair (signed)

..... (date)