

Dear Councillors,

You are summoned to attend an ordinary Meeting of the Parish Council commencing at 7.30pm on Tuesday 8th October 2024 in Hutton le Hole Village Hall.



A-M Benson Clerk 1 Oct 2024

Supporting Documents

Income/Expenditure & Bank Reconciliation
Draft Minutes 10th Sept 2024
Financial Forecast Document 2024-2026

The business to be transacted at the meeting is noted below.

Ratified updates Public Bodies (Admissions to Meetings) 1960 apply to this meeting.

AGENDA

Prior to meeting - Jonathan Fudge to sign Co-option papers

1) Non-attendance of Councillors

- a) To receive and note apologies from Councillors unable to attend the meeting.
- b) To consider reasons for absence provided by Councillors and if felt relevant resolve to accept.

2) To note any declarations of interest

- a) To approve dispensation requests.
- b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

3) Previous Minutes

- a) To approve the minutes of the Meetings held on 10th Sept 2024.
- b) To consider matters arising not covered elsewhere on the agenda.

4) Clerks Probationary Period

- a) To consider the exclusion of the press and public from the meeting during discussion of Agenda Item 4
- b) To discuss and consider the probationary period for the new Clerk, and any actions to be taken from this.

5) Public Session to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda. (Maximum 3 mins)

6) PLANNING

To consider the following Planning Applications/Decisions received from NYMNPA.

NYM_2024_0675 – Darley Cottage – work to trees

NYM_2-24_0619 – Woodview - work to trees

NYM_2024_0598 – Westfield Lodge – amendments to allow installation of 2 Velux windows

Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design & Patents Act 1988.

Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.

7) VILLAGE

- a) To receive an update from the Clerk (in Cllr Dangerfield's absence) regarding work undertaken by the Caretaker since the last meeting, and an update regarding the caretaker contract extension.
- b) To receive comments from councillors regarding work completed since the last meeting and to consider requests for specific items over the next month.

8) FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year – to follow – awaiting internet banking
- b) Cheques issued at/outside the meeting since September.
 - i) Caretaker (Aug) £364.00
 - ii) Paint Supplies £89.01
- c) To receive and discuss a report from the Clerk regarding the long-term financial forecast of the Council
- d) To receive information on quotes for Parish Council annual insurance and decide how to proceed.
- e) To consider the purchase of the annual War Memorial Poppy Wreath

9) Information from and questions to the Chair:

- a) To receive report on YLCA Ryedale Branch meeting
- b) To receive information regarding the ongoing Village Maintenance survey

10) Information from the Clerk:

- a) Timetable proposed for Caretaker contract tendering
- b) Information regarding Beehive bin ownership

Date of next Meeting: **12th November 2024 at 7.30pm at Hutton le Hole Village Hall**

Members of the public wishing to attend should contact the Clerk at least 24 hours before the meeting if possible. clerk@huttonlehole.org.uk