

# HUTTON LE HOLE PARISH COUNCIL

**Minutes of the Ordinary Meeting** held on 11 June 2024 at 7.30pm in Hutton le Hole Village Hall.

Present: Cllrs S Bentley (Chair), J Thompson, T Shephard, D Dangerfield and A Benson (Clerk)

Before the meeting started, Cllr Bentley signed the 'Acceptance of Office' form as the new Chair of Council.

- 1) No apologies were received as all Cllrs present.
- 2) There were no dispensation requests or declarations of interest under the Members Code of Conduct.
- 3) The minutes from the meeting held on 15 May 2024 were approved. There were no matters arising not covered elsewhere on the agenda.
- 4) Public Session - There were no members of the public present.
- 5) To consider any Planning Applications/Decisions received from NYMNP.A.

It was noted that Council had been informed of application number NYM/2024/0381, Primrose Hill Farm, Hutton Le Hole. Removal of Chicken Shed and erection of Stables with Solar panels. The notification was for information only, as the notice was received after the meeting summons had been sent out.

Chair to advise Planning that the application wasn't considered by the council because the application hadn't been received until after the agenda had been circulated.

## 6) VILLAGE

a) The Caretaker has cut some of the grass and sprayed some sections of weeds. This has been hampered by the particularly wet and stormy weather recently but will be completed as weather permits.

Cllr Dangerfield reported that work was needed to tidy up the beehive bins and surrounding area and that they also needed to be assessed to determine if any repairs were required.

b) It was agreed that Cllr Dangerfield would (i) meet up with the caretaker to assess and tidy up the beehive bins and the surrounding area and (ii) contact the relevant agencies regarding ongoing maintenance and replacing some of the internal bins with larger ones

c) Cllr Dangerfield agreed to carry out the Annual Risk Assessment of Council Assets in February 2025, and Cllr Bentley will assist, and the outcome will be reported to the March Council Meeting.

## 7) FINANCIAL MATTERS

a) The signing of the AGAR Annual Return forms is to be done at an extraordinary Parish Council Meeting date to be set imminently.

b) Bank Reconciliation was agreed and Clerk to look at ways for Parish Council to increase income.

c) The Council agreed to the payment of cheques according to the list presented and issued since the last meeting:

Caretaker	£560.00 (May)
Smailes Goldie Payroll Charge	£105.00 (Jan-Mar)

d) The Council approved the changing of bank signatories and address for Bank Statement to be changed. H Pettiford to be removed and Cllr Thompson and Anne-Marie Benson to be added as signatories. Address to be changed to Anne-Marie Benson's address. Proposed by Cllr Bentley and seconded by Cllr Dangerfield.

The Clerk is also to look investigate Internet Banking, and report to the next Parish Council meeting.

## 8) CO-OPTION PROCESS

The election notices have duly been advertised for the requisite time. Following this, we are currently awaiting agreement from the Principal Authority (NYC) that we can start the co-option period.

The co-option process will be advertised in due course, with a decision being made at the next Parish Council meeting in September 2024.

Cllrs had a discussion about increasing the number of councillors on the council, as quoracy can be an issue with only 4/5 councillors. The Clerk is to investigate the possibilities and report back in September.

## 9) Information from and questions to the Chair.

a) It was approved that Cllr Bentley would represent the Parish Council at the Ryedale Branch of YLCA. Proposed by Cllr Shephard, seconded by Cllr Thompson.

b) It was noted that Smailes Goldie will continue as the Parish Council's Internal Auditors in 2024-25.

c) It was noted that Cllr Dangerfield is now receiving information regarding SAPF meetings. Cllr Thompson is to attend the next meeting.

10) Information from the Clerk.

The Clerk had nothing to report this month.

Meeting closed at 8.00pm

The next meeting to take place on 10<sup>th</sup> September 2024