

Dear Councillors,

You are summoned to attend the Ordinary Meeting of the Parish Council commencing at 7.30pm on Tuesday 13 February 2024.

P Ashley Clerk 7 February 2024

Biodiversity Policy (issued prior to meeting)

Income/Expenditure & Bank Reconciliation.

Minutes 14 November 2023.

Co-option Policy

The business to be transacted at the meeting is noted below.

Ratified updates Public Bodies (Admission to Meetings) 1960 apply to this meeting.

AGENDA

1. Non attendance of Councillors

a) To receive and note apologies from Councillors unable to attend the meeting.

b) To consider reasons for absence provided by Councillors who cannot attend and resolve the councils acceptance of these if felt relevant.

2a) To approve dispensation requests.

b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

3a) To approve the minutes of the Meeting held on 14 November 2023.

b) To consider matters arising not covered elsewhere on the Agenda.

4. To note and accept letters received from the Chair and Clerk re resignations.

5. To nominate and appoint a new Chair of Council with effect from March 1st 2024.

6. Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda. (Maximum 3 mins)

7. To consider any Planning Applications/Decisions received from NYMNPA.

8. VILLAGE

a) To receive a report from Cllr Bentley regarding work undertaken by the caretaker since the last meeting.

- b) To receive comments from Councillors regarding work completed since the last meeting and to consider requests for specific items over the next month.
- c) To complete and adopt the Biodiversity Policy outline as previously circulated.
- d) To agree the advert for the new Clerk commencing 1st June 2024 and arrange for publication in White Rose.

9. To discuss engaging Craig Natress re hosting of the website as NYC announced in December 2023 that they will be withdrawing their support for the present site.

10. FINANCIAL MATTERS

- a) To receive and agree an update in respect of funds held and money movement since the start of the financial year.
- b) To confirm that the Clerk's salary has been updated as per the National pay award and backdated to April 2023. (Form to show increase for 23/24 to be signed by the Chair and Clerk).
- c) Cheques issued at/outside the meeting since November 2023:

Caretaker £252.00 - November

Caretaker £154.00 - December

Zurich insurance – 304.00

Information Commissioner - £40.00

Smailes Goldie - £510.00

Clerk Salary (O,N,D) Undisclosed as per Transparency Code.

HMRC - Undisclosed as per Transparency Code.

11. To agree to the adoption of the Co-option of a Councillor Policy as circulated.

12. Information from and questions to the Chair:

- a) Parking
- b) Dark Skies Supplementary Planning Document.
- c) Works by Highways.
- d) Uplifting of the 1894 prohibition.
- e) Old Orchard wall.

13. Information from the Clerk:

NYC have raised their grass cutting grants slightly and, as a result, Council will receive £184.78 this year.

Next Meeting 12 March 2024

Members of the public wishing to attend should contact the Clerk at paul.ashley30@gmail.com at least 24 hours before the meeting.