

Dear Councillors,

You are summoned to attend the Annual Meeting of the Parish Council commencing at 7.30pm and thereafter the Ordinary Meeting on Tuesday 9 May 2023.

P Ashley Clerk 03/5/23

Supporting Documents

Report of outgoing chairman - Circulated by Chair.

Income/Expenditure & Bank Reconciliation.

Caretaker invoice for April (if available)

Accounts

Minutes of the April meeting

The business to be transacted at the meeting is noted below.

Ratified updates Public Bodies (Admission to Meetings) 1960 apply to this meeting.

## **AGENDA**

### **Annual Meeting**

1) To elect a chairman for the forthcoming year.

(Local Govt Act 1972 Section 15 para 2)

2) For the elected chairman to accept the position for the forthcoming year.

(Local Govt Act 1972 Section 83 para 4)

3) To receive the report of the outgoing chairman.

4) Appointments

a) To appoint a Caretaker Coordinator.

b) To appoint a representative to Ryedale Branch of YLCA.

c) To appoint a representative to Village Hall Committee.

d) To note representative on Court Leet.

e) To note representative on Stockton Trust.

## **Ordinary Meeting**

1) To receive and note apologies.

2) To approve the minutes of the meeting held on 11 April 2023.

3) To note any declarations of interest:

(a) To approve dispensation requests.

(b) To note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

(4)

To consider matters arising not covered elsewhere on the Agenda.

(5)

Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business on the agenda.

(6)

a) To consider any Planning Applications/Decisions received from NYMNPA.

(7) VILLAGE

a) To receive a report from Cllr Bentley regarding work undertaken by the caretaker in April.

b) To receive comments from councillors regarding work completed in April and to consider requests for specific items over the next month.

c) To receive and discuss the response from the NP to the Chair's request for consideration of the contribution made to the Caretaker Scheme.

(8) FINANCIAL MATTERS

a) To carry out the Councils Audit in accordance with the Council's Internal Audit Procedures in relation to the Review of Effectiveness of the Internal Audit and Internal Audit Control and approve the internal audit report.

b) To formally adopt the Parish Councils accounts in accordance with the requirements of the External Auditor and approve:

i) Section 1 of the accounts (Annual Governance Statement).

ii) Section 2 of the accounts (Accounting Statements).

iii) The certificate of exemption.

iv) The publication of the notice of Public Rights.

c) To reappoint the Internal Auditor for the financial year 2023-24.

d) To receive and agree an update in respect of funds held and money movement since the start of the financial year.

e) Cheques issued outside/at the meeting:

YLCA Membership - £61.00

Caretaker (March ) - £308.00

Engraving Studios Plaques - £34.85

(9) Information from and questions to the Chair:

a) Update re tree, bench and plaques.

b) Update re Yellow Lines at Ox Close.

(10) Information from the Clerk:

To note the email from NYC about ensuring the declaration of interests is up to date.

To agree the date of the next meeting.

Members of the public wishing to attend should send their email address to the Clerk at paul.ashley30@gmail.com at least 24 hours before the meeting.